

VICTOR VALLEY COLLEGE
Dual Enrollment Form



Dual Enrollment is limited to high school students who have been certified by their school that they are prepared to undertake credit coursework. Some courses have age and/or grade level restrictions. For more information, please refer to the Dual Enrollment information at www.vvc.edu

Part I: Student Information

Select One year and term you are applying for: 20____ FALL WINTER SPRING SUMMER

Name: _____ Birth Date _____ VVC Student ID#: _____
 Last First MI

Name of Local School: _____ Grade level: _____ Graduation Date: _____

Part II: Principal Certification

After careful review, and pursuant to Ed.Cd. 48800, I certify that this student has demonstrated adequate preparation in the course(s) to be studied and can benefit from advanced scholastic or vocational education. For Non CCAP students, I also certify that no more than 5% of this students grade level has been recommended to attend VVC. (Ed. Cd. 76001 (1)).

 Principal/Designee Name (Please Print)

 Principal/Designee Signature Date Name of School

Part III: Course Selection

Non-CCAP Course Information

(formerly Concurrent Enrollment)

1. Students must submit this form to VVC Admissions & Records office
2. Enrollment is limited to 11.5 units for Fall/Spring semester or 8.0 units for Summer/Winter semester

CCAP Course Information

1. Students must submit this form to their HS Counselor
2. Enrollment is limited to 15 units or 4 courses per Fall/Spring semester

Initial of School Official

<u>Section #</u>	<u>Course Name</u>	<u>Units</u>	<u>(Please initial each course)</u>

I understand that participating in this special dual enrollment program provides me with an opportunity to enroll in a college course and to access programs and services available to Victor Valley College students. I further understand that I am responsible for knowing and following all college policies and procedures related to academic performance and student behavior as detailed in the Victor Valley College Catalog.

Student Signature: _____ **Date:** _____

I certify that I have read the "Dual Enrollment Parent & Student Information" and understand the responsibility and expectations of my child attending Victor Valley College as a college student.

I understand that according to state Ed.Cd.49061 and federal FERPA regulations, parents of community college students do not have a right to access their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, student's college records will be released to parents only with the written consent of the student.

Parent Signature (required): _____ **Date:** _____

FOR OFFICE USE ONLY: VVC Admissions & Records Signature _____ Date: _____

Assessment Test _____ XASTR _____ STPE _____ Rev. 11/27/17



Admissions and Records * 18422 Bear Valley Rd., Victorville, CA 92395-5850 * admissions@vvc.edu

INFORMATION FOR THE PRIMARY OR SECONDARY SCHOOL PRINCIPAL OR DESIGNEE

Your signature constitutes the following:

- You believe the student to be academically prepared and mature enough to succeed in college level coursework.
- Students must meet all prerequisites and complete assessment testing prior to registration.
- There are age and grade level restrictions placed on some courses.

INFORMATION FOR THE PARENTS

Dual Enrollment students are treated like regularly admitted college students. I understand that:

- My child is exposed to an educational environment designed for the adult learner, which may involve topics that may be considered controversial or offensive.
- I *will not* have access to my child's records (registration status, grades, etc.) without his/her written consent. Educational privacy rights transfer to the student once they enroll in a college. (Ed.Cd. 49061)
- All courses are offered for college credit.
- My child is responsible for paying all required fees upon enrollment; enrollment fees, material fees and parking fees.
- All college coursework and grades become a part of the student's official college academic history and transcript. These grades will not be changed or erased. There are age and or grade level restrictions that apply to some VVC courses.
- Poor grades can have a far reaching effect, future admission to college or university of choice, eligibility for financial aid, etc.
- Student is expected to meet all deadlines, classes must be dropped within the stated deadlines.
- Attendance is required, but not monitored. No one will call if the student misses class.

INFORMATION FOR STUDENT

All classes are offered for college credit. You may enroll in any course for which you are recommended, and meet course prerequisites.

I understand when I enroll in a class at Victor Valley College that:

- I must abide by all college policies, regulations and standards.
- I am expected to conduct all college business including, but not limited to submitting my admissions forms, registering and dropping my classes, and requesting my official transcripts as needed
- I am limited to enrolling in a maximum of: Non CCAP up to 11.5 units Fall/Spring, 8 units Winter/Summer, CCAP 15 units/ 4 courses. Non-CCAP students will receive a low priority registration block so as to not displace regularly admitted students.
- I will only be enrolled for course(s) that have been recommended by my school principal/designee.
- **I must submit a new Dual Enrollment form for every new semester I wish to attend until I graduate from high school.**